



Monongalia County Assessor's Office
243 High Street, 3rd Floor, Suite 335
Morgantown, WV 26505
Phone: (304) 291-7279



SALES VALIDATION QUESTIONNAIRE

Please Print and Return This Form

One of the responsibilities of the County Assessor is to validate every sale that takes place in the county. If you have recently obtained real estate in Monongalia County, please answer the following questions then mail or turn in this form to our real estate office. Your cooperation is greatly appreciated.

1. Property Description:

- Primary Residence (if so, see #2)
- Adjoins property I already own
- Rental
- Business (if so, name of business) _____
- I received land only. Yes No
- I received land and minerals. Yes No
- Property will remain vacant. Yes No

2. Structures on Property:

- I will be making improvements (structures, additions, garage, etc.). Yes No
 (If Yes) Starting date: _____ Completion date: _____
- I have razed (demolished) buildings on this property since date of purchase. Yes No

3. Sales Data:

- I purchased this property from a relative or friend. Yes No
- I purchased this property from an unrelated party who advertised the property (e.g. through a real estate agent).
 Yes No (If No, please explain how you heard about the property): _____
- I own other property in Monongalia County. Yes No

Physical Address of Property: _____ _____	Name: _____
Mailing Address (if different from Physical): _____ _____	Phone (day): _____ (evening): _____
	Email: _____

Are you 65 years of age or older or totally disabled? Yes No

If so, please contact this office for information regarding the Homestead Exemption at (304) 284-7307.

FOR OFFICE USE ONLY

District: _____	Deed Book: _____	Page: _____
Map: _____	Date Recorded: _____	Mailed: _____
Parcel: _____	Copy to DAD: _____	To KBL: _____
Legal Description: _____		
Purchase Price: _____		